Undergraduate Nursing Handbook

Medication Calculation 19
Assessment Technologies Institute (ATI) 19
Purpose 19
ATI Content Mastery Assessments 20
ATI Testing Schedule 21
ATI Assessment Testing 22
ATI RN Comprehensive Predictor Exam 24
Optional Final Exam Exemption 25
ATI Live Review 25
Laptop Computer Policy 25
Part III - Academic Policies - University of Detroit Mercy 25
Plagiarism 25
Alcohol and Other Drugs Policy 26
General

Student Handbook - Detroit Mercy 43
My Portal - Detroit Mercy Enterprise System 43
Student Clubs and Organizations 43
Undergraduate Catalog 43
Nursing Organizations 44

Introduction

The McAuley School of Nursing (MSON) *Undergraduate Nursing Handbook* provides the policies specific to the undergraduate nursing program tracks. This includes policies related to both the MSON and the College of Health P0.000009Ffcigraduate Nursing Handbook12 Tf-tracks

Part I -

Philosophy

The faculty of the McAuley School of Nursing promotes a values-based education that fosters the spiritual, intellectual, social, psychological and ethical growth of the life-long learner. The faculty is committed to teaching in the context of the Mercy Jesuit traditions to the service of faith, social justice, and compassionate, competent nursing care. Faculty-student relationships are foundational for students' personal and professional development in both the undergraduate and graduate programs. These relationships are based on open, honest, caring interactions, which empower students and faculty to become partners in education. The faculty recognizes the critical importance of caring that occurs, especially as reflected in faculty-student encounters. These encounters are a model for relationship-centered care with patients, families, communities, and other health team members that result in quality outcomes. The Bachelor of Science in Nursing (BSN) is the foundation for professional nursing practice and for the graduate degree programs.

The nursing faculty believes that education is a dynamic, interactional process that involves changes in perception, thinking, feeling, and action. Education is the process of acquiring new knowledge, skills, attitudes, and values to meet the challenges of the communities and populations we serve. Building on the Mercy and Jesuit traditions, the faculty is committed to creating a learning community of discourse and service. Utilizing pedagogy that encourages ongoing reflection on our human experience, faculty and students work together to further the social, political, economic and spiritual well-being of the human community. In that regard, the faculty believes that learners are characterized by a diversity of cultural backgrounds and economic status. The MSON actively recruits and values faculty and students who reflect this diversity. Likewise, partnerships in the community are developed and utilized to provide students with experiences of diversity in clinical settings.

The MSON faculty strives to promote a sense of altruism, integrity, confidence, and autonomy with accountability and a commitment to lifelong learning/learner and professional competency. To meet the complex, multifaceted role of the professional nurse, undergraduate-nursing education must integrate a strong liberal arts core with essential competencies of nursing science and the art of nursing. Such integration establishes a broad-based learning values facul students with exp students -7uW* nBT/Fecompet

Framework

https://www.aacnnursing.org/Portals/42/AcademicNursing/pdf/Essentials-2021.pdf

The MSON undergraduate curriculum utilizes the *Essentials of Baccalaureate Education for Professional Nursing Practice* (AACN, 2021) in compliance with the accreditation standards as the guiding framework. The *Essentials* provide the foundation for the academic preparation of a baccalaureate prepared nurse.

Baccalaureate Program Outcomes

Upon program completion, MSON baccalaureate

Part II - Academic Policies

Course Grading

1. A student must achieve an overall grade of 75% or better on all essential evaluation criteria in order to pass a nursing and HLH theory course.
2. There will be no rounding of grades (i.e. if you receive a 74.99% C-, it will not be rounded to 75%).
3. There will be no extra credit opportunities to raise students' grades.
4. If a student is successful in the theory course but is unsuccessful in the co-requisite clinical practicum, the student would need to repeat only the clinical practicum. The reverse is also true; if a student is successful in the clinical practicum but unsuccessful in the theory course, the student would need to repeat only the theory course.
5. The student must successfully achieve both theory and practicum objectives with a passing grade in order to be eligible for progression to the next nursing course. Students must successfully complete all the courses of one level before they can progress to the next level.

Grading Scale

Leave of Absence

Once a student begins the clinical sequence, it is expected that he/she will continue the program in a continuous sequence until graduation. If a student experiences an extraordinary circumstance (e.g. illness), he/she may request a leave of absence. The request for a leave

It is not possible to enumerate all forms of inappropriate behavior which would raise serious questions concerning a student's status as a health professional in training. The following, however, are examples of behavior which would constitute a violation of professional standards:

- Harassment, harm, abuse, damage, or theft to or of any person or property including copying of copyrighted materials or plagiarism and copying software on University of Detroit Mercy grounds or property owned by any hospital/clinic, affiliated institution/organization, or individual to which the student may be assigned.
- Entering or using University of Detroit Mercy or affiliated hospital/clinic facilities without authorization or disrupting teaching, research, administrative, or student functions of the University.
- Conviction of a felony.
- Participating in academic or clinical endeavors of University of Detroit Mercy or its affiliated institutions while under the influence of alcohol, a controlled substance, or illicit drugs. Unlawful use, possession, or distribution of illegal drugs and alcohol.
- Placing a patient in needless jeopardy, or unethical disclosure of privileged information.
- Failure to adhere to the *Professional Decorum* expectations detailed in this handbook.
- Abusive, disrespectful or sexually inappropriate conduct (verbal, written or electronically communicated) toward or about members of the faculty, preceptors, administrative or professional staff, employees, students, patients, or visitors to University of Detroit Mercy and/or its affiliated institutions.
- Cheating on exams or assignments or unauthorized reproduction for any purpose.
- Fabrication of research results or transmission of false information to or about faculty, staff, administration, University officials, preceptors, or clinical site personnel, falsifying or inappropriately altering medical, research, or academic records or documents, forgery of another person’s signature or alteration of a medical record, test, or document.

Violation of any other established rules and regulations of University of Detroit Mercy, hospital, or any affiliated institution (as used in the above examples).

University of Detroit Mercy premises and property shall include the premises and property of any affiliated institution where University of Detroit Mercy students pursue activities for academic credit.

Incidences of unprofessional behavior or a serious breach of behavior will be reported and the Office of the Associate Dean or the Associate Dean’s appointed delegate will determine the level of sanction, which can range from reprimand to dismissal. A decision of dismissal from MSON for professional behavior is final.

If the unprofessional behavior occurs at a clinical site, simulation or lab, the student may be sent home immediately and may not return until the incident has been investigated. The clinical instructor will notify the Assistant Dean (Clinical Education) and/or appointed delegate, of the incident which counts as a clinical absence.

Traditional Nursing Track - Grand Rapids		
Level	**ATI Level Tests**	**Corresponding Courses**
2nd Semester Sophomore	Fundamentals of Nursing	NUR 2500
1st Semester Junior	Mental Health	NUR 3100
2nd Semester Junior	Maternal Newborn	NUR 3800
	Nursing Care of Children	NUR 4100
	Pharmacology	NUR 3310
	Medical Surgical Nursing	NUR 3700
Senior	Nursing Leadership	NUR 4600
	Community Health	NUR 4300
	Nutrition	NUR 4652
During or after the semester student is graduating	Comprehensive NCLEX-RN® Predictor	Outside of any course

ATI Assessment Testing

A course requirement in approp* E

Remediation

- Remediation may consist of focused reviews using Active Learning Templates or three critical points to review.
- Student will work independently to develop and complete a focused review using the Individual Performance Profile, including Active Learning Template **or** Three Critical Points to Remember, for **all** practice and standardized proctored assessments (maximum 15).
- Prior to taking the standardized proctored assessment(s), student will show the proctor or course faculty their completed focused review using the Individual Performance Profile, including Active Learning Template(s) **or** Three Critical Points to Remember, for both practice A and B.
- Before being allowed to take the Comprehensive Predictor Exam, students are required to show the ATI 3-ring binder to exam proctor or designated person.

Content Mastery Series

- Assessments are given across the curriculum and consist of practice and proctored assessments. Students are required to complete all practice and standardized proctored assessments that are assigned in each nursing course.
- Practice Test A will be administered around completion of 60% of the course content.
- Practice Test B will be administered around completion of 80% of the course content.
- SDO Program: One of the practice assessments as assigned by the faculty, will be administered at around completion of 80% of the course content
- The Content Mastery Exam will be administered after the practice assessment(s) and remediation are completed and before the final exam in the course is administered.
- The following courses will be combined for the purpose of the 60% and 80% content completion:
  - Med/Surg Nursing 1 and Med/Surg Nursing 2
  - Pharmacology 1 and Pharmacology 2
  - PathoPharmacology 1 and PathoPharmacology 2
- Students who do not complete the Content Mastery Practice Tests as assigned will earn a zero (0) for the ATI portion of the course grade and will not be allowed to take the Standardized Proctored Assessment.
  - Traditional-Practice A with required remediation **and** Content Mastery Practice Test B with required remediation.
  - SDO- One Assigned Practice Exam with required remediation **and** Content Mastery.
- Failure to take the Standardized Proctored Assessment as assigned will result in a zero (0) earned for the overall ATI portion of the course grade.

Optional Final Exam Exemption

- Faculty may, if they choose, allow students to be exempt from a final exam if they score a proficiency level 2 or proficiency level 3 on the corresponding ATI Content Mastery Exam.
- The final exam score will be consistent with the level score per McAuley School of Nursing ATI policy, i.e.: level 3 will score 100% or grade of A and level 2 will score 90% or grade of B+.
- To qualify for the optional final exam exemption the student must score at Proficiency Level 3 or Proficiency Level 2 on the Content Mastery Exam.
- If the student opts to take the course final exam, the final exam score earned will be used to calculate the final course grade.
- The student will NOT have the option of selecting the better of the two scores (final exam or ATI proctored).

ATI Live Review

- A Live Review will be held at an arranged date and time during or after

- xAcceptable alcohol advertisements must carry a disclaimer promoting responsible and sensible drinking practices. All advertisements must be approved by Student Life Office.

Students

All students enrolled at Detroit Mercy are expected to follow local, state, and federal laws concerning alcohol and other drugs. All students are also subject to additional, University-specific regulations on alcohol and other drugs, as stated in the Student Code of Conduct.

Student Organizations

All registered student organizations and interest groups are subject to regulations concerning alcohol when hosting events on or off-campus. It is a privilege to be a student organization that is recognized by University of Detroit Mercy. Student organizations are expected to exercise good judgment in planning and promoting their activities, including any event an observer would associate with the student organization. Student organizations are also responsible for assuring compliance with Detroit Mercy Alcohol and Other Drugs procedures and policies as outlined in the University of Detroit Mercy Undergraduate Student Handbook.

Facilities and Events

All events on university property must comply with the Detroit Mercy AOD Policy, all other applicable university policies, and all applicable laws. Additional regulations may apply to events held on certain campuses or university facilities. Please contact University Services for additional information and/or restrictions.

Prevention, Treatment, and Support Services

In keeping with its mission, the university offers resources for students (through the Wellness Center and faculty/staff (through Human Resources) that may seek or require assistance with alcohol or other drug (AOD) problems. Faculty, staff, and students are encouraged to attend seminars and information sessions on the health risks of alcohol and other drug abuse available to the university community. These programs are designed to educate students, staff, and faculty on substance use, its health risks, and identifying signs of overuse and abuse.

Self-help support groups for dealing with alcohol or other drug dependence bring together people with common experiences and similar needs. In general, self-help groups are: facilitated by a lay person, free, informal, voluntary, and anonymous. Please see the resources below to identify meeting times and dates of local area meetings, other self-help sites, and for more information on substance abuse.

For additional resources:

- xAlcoholics Anonymous
- xNarcotics Anonymous
- xNational Institute on Alcohol Abuse and Alcoholism

Family Educational Rights and Privacy Act (FERPA)

http://www.udmercy.edu/current-students/registrar/ferpa.php

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

At University of Detroit Mercy, the Registrar coordinates the inspection and review procedures for student education records which include admissions, personal, academic and financial files as well as cooperative education and placement files. No one outside the institution shall have access to information in a student's education record without the written consent of the student. Exception will be granted in special circumstances to officials of other institutions in which students seek to enroll, persons or organizations providing students financial aid, accrediting agencies carrying out their accrediting function, persons in compliance with a judicial order, and persons in an emergency to protect the health and safety of students or other persons. A student may personally review their education records by providing a **written request** to the Registrar.

Disability and Accessibility Support Services

https://www.udmercy.edu/current-students/support-services/disability.php

The mission of Disability Support Services is to assist in creating an accessible community where student with disabilities have an equal opportunity to fully participate in all aspects of the educational environment. Because of our belief in the dignity of each person, and through compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act as amended in 2008, we strive to promote students' independence and to ensure recognition of their abilities, not disabilities.

Disability support services are available to currently enrolled students who have a documented disability that substantially limits them in one or more major life activities. Individuals eligible for services include, but are not limited to, the following types of disabilities: mobility, orthopedic, hearing, visual, learning, psychological, and attentional.

If you require accommodations based on a disability, you should request services in advance of your first semester at Detroit Mercy or as early as possible thereafter. In general, in order to be considered reasonable, requests for accommodations should allow enough time for the DSS process to be completed, and for appropriate arrangements to be made.

Social Media and Electronic Devices

Social Media Policy :: New Students / University of Detroit Mercy Programs Online (udmercy.edu)
Social media tools, which facilitate both one-to-many communications and presumably private communications, have grown to become a significant part of how people interact via Internet. Because social media are widely used as promotional tools, personal postings on public media sites can sometimes blur the line between the individual and the institutional voice. This policy provides guidance for members of the University community to protect both their personal reputations and the public image of the institution.

There are substantial differences between individuals representing themselves on public social media sites, individuals representing the University on public social

Key documents and sites for specific complaints:

- Accredited Program Related Complaints: For complaints related to professional programs, contact the specific accrediting agency. Programs and specific accrediting agency information can be found here.
- Interim-Sexual-Gender-Harassment-Policy-and-Resolution-Process.pdf (udmercy.edu)
- Title IX – Detroit Campus Title IX Office | University of Detroit Mercy (udmercy.edu)

Office of Title IX

Detroit Mercy Title IX
Aquinas Title IX

Technical Standards for Nursing

https://healthprofessions.udmercy.edu/_files/pdf/Health_Record_Form.pdf

A candidate for the College of Health Professions must have the abilities and skills in six categories: observation, communication, motor, intellectual, stamina, and behavioral/social. Reasonable accommodation for persons with documented disabilities will be considered on an individual basis, but a candidate must be able to perform in an independent manner.

Tuberculosis Status

Students must have documentation of current TB status, and will be annually required to update this screening. More frequent screening may be required by some clinical sites where exposure is more likely. Students may be required to obtain X-ray examinations every three (3) years if medically indicated.

Part V - General Information – Detroit Mercy and MSON

Academic Advising

The McAuley School of Nursing recognizes that the need for guidance continues throughout the learning process.

Student Health Center – Detroit

Student Communication

All students are assigned a Detroit Mercy email through My Portal. Detroit Mercy

Nursing Organizations

National Student Nurse Association (NSNA)

A nursing student may become involved in the local and national Student Nurse Association and have his/her voice heard at the school, state, and national levels of the association. This is an opportunity to influence the practice of nursing. Benefits include *Imprint*, NSNA's official magazine, reduced fees on NCLEX Review, scholarship opportunities and much more.

Sigma Theta Tau International

www.sigmanursing.org

Sigma Theta Tau International is the Honor Society of Nursing with Lambda Zeta being the local chapter at University of Detroit Mercy. Sigma Theta Tau International is a member of the America College of Honor Societies whose purposes are to:

- xRecognize superior achievement
- xRecognize the development of leadership qualities
- xFoster high professional standards
- xEncourage creative work
- xStrengthen commitment to the ideals and purposes of the profession

Sigma Theta Tau International gives recognition to baccalaureate and higher degree prepared nurses and students who have demonstrated high academic achievement. Students are eligible for Sigma Theta Tau International in their junior or senior year for traditional track and Grand Rapids and the last year for SDOs and Part Time. Students must meet eligibility requirements and be in the upper one-third of their class, along with demonstrating leadership qualities. Students interested or with questions should contact the organization's chapter president.

Chi Eta Phi Sorority, Incorporated

http://www.chietaphi.org/

Chi Eta Phi Sorority, Incorporated is a professional association for registered professional nurses and student nurses (male and female) representing many cultures and diverse ethnic backgrounds. The purposes of the organization are to: 1) Develop a corps of nursing leaders 2) Encourage the pursuit of continuing education 3) Have a continuous recruitment program for nursing and health professions 4) Stimulate a close and friendly relationship among the members 5) Develop working relationships with other professional groups.

University of Detroit Mercy, McAuley School of Nursing is the home of Lambda Chi Beta Beta Chapter of Chi Eta Phi Sorority, Incorporated. Membership is by invitation for baccalaureate nursing students. Students interested in membership or with questions should contact the Office of the Associate Dean.

Commencement

Graduation is the point at which ALL degree requirements have been met and the degree is awarded. It is the responsibility of the College/School office to certify that all degree requirements have been met and the degree information is added to your official transcript in the Office of the Registrar. You can access more information on commencement activities at http://www.udmercy.edu/commencement/faqs/index.htm#when.

University Honors Convocation

Honors Convocation is an annual event that celebrates the academic excellence and leadership of Detroit Mercy students. Outstanding MSON students are eligible for the following awards listed.

Martina Kuechle Nursing Scholarship Award - Detroit
Awarded to an individual in the traditional, pre-licensure program who demonstrates a dedication to the nursing profession, participates in extracurricular activities, collaborates with a wide variety of individuals, maintains good academic standing and exemplifies Martina Kuechle's propensity to go above and beyond everything she did.

Mercy Heritage Scholarship Award – Detroit and Grand Rapids
Awarded to a full-time sophomore, junior or senior student with outstanding academic achievement demonstrating dedication to the nursing profession and service to the community.

Academic Excellence Award - Detroit and Grand Rapids
Presented to the graduating undergraduate full-time students with the highest GPA.

Daisy Award - Detroit
The Daisy Award program provides national recognition and appreciation to nursing faculty and students for their commitment and inspirational influences. This award is to recognize clinical excellence in our students and clinical faculty that is c00091 TJprue TJ3ith the ve fic hi(n)-4(o)7(y')5(are16(i)11(c)5(

Appendix A
Traditional BSN – Detroit

First Year		Second Year
Term 1: 16 credits	Term II: 13 credits	Term I: 16 credits

Appendix B
Traditional BSN – Grand Rapids

1000 Level	2000 Level
Term 1: 16 credits	

Appendix C
Part-Time BSN - Detroit

Semester 1: 9 credits		Semester 2: 8 credits		Semester 3: 7 credits		Semester 4: 7 credits	
NUR 3380 Pathophysiology	**4 cr**	**NUR 2500** Fundamentals of Nursing Practice (IT2)	**3 cr**	**NUR 3300** Pharmacology I	**2 cr**	**NUR 3310** Pharmacology II	**2 cr**
NUR 2100 Intro to Nursing Practice in the Mercy & Jesuit Traditions (IT 4 & 5)	**2 cr**	**NUR 2520** Nursing Skills Lab	**1 cr**	**NUR 3200** Med-Surg Nursing I	**3 cr**	**NUR 3700** Med-Surg Nursing II	**3 cr**
NUR 4226 Applied Statistics for Nursing	**3 cr**	**NUR 2200** Health Assessment & Physical Examination	**2 cr**	**NUR 3210** Med-Surg Nursing Practicum	**2 cr**	**NUR 3750** Med-Surg Nursing II Practicum	**2 cr**
		NUR 2540 Fundamentals of Nursing Practicum	**2 cr**				